

HILLSDALE COUNTY DRAIN COMMISSION
MATT WORD, DRAIN COMMISSIONER
29 N. HOWELL ST. – ROOM 15
HILLSDALE, MI 49242
517.437.4181

*Karen Winchell,
Chief Clerk*

*Brent Everline,
Maintenance*

*Brian Kopp,
Maintenance*

*Robert Franks,
Maintenance*

*Jo Scharp,
Assistant Clerk*

JOB POSTING
POSITION: DEPUTY DRAIN COMMISSIONER

STARTING SALARY: \$38,999.40

HOURS: MONDAY – THURSDAY 7AM – 5PM OCCASIONAL EVENING MEETINGS & EMERGENCY CALLS

HILLSDALE COUNTY DRAIN COMMISSION HAS AN OPENING FOR A DEPUTY DRAIN COMMISSIONER.

QUALIFICATIONS ARE AS FOLLOWS:

MUST HAVE ABILITY TO WORK EFFECTIVELY WITH OTHER OFFICIALS, EMPLOYEES AND THE GENERAL PUBLIC (LANDOWNERS)

MANAGEMENT EXPERIENCE, SELF-MOTIVATED

CAPABLE OF MANAGING TIME ALONG WITH ORGANIZATIONAL SKILLS

GENERAL KNOWLEDGE OF COMPUTER / GPS MAPPING

SERVICING & MAKING REPAIRS & ADJUSTMENTS TO EQUIPMENT / MECHANICALLY INCLINE

EXPERIENCE WITH CLEANING OF OPEN DITCHES, REPAIRING AND INSTALLING ENCLOSED DRAINS

OPERATE HEAVY EQUIPMENT

OPERATE A CHAIN SAW / WELDER

CDL CLASS A LICENSE

APPLICANT MAY BE REQUIRED TO WALK OVER ROUGH TERRAIN & WORK IN ADVERSE CONDITIONS (HOT, COLD, RAINY, DUSTY) OUTDOORS

OBTAIN MICHIGAN PESTICIDE LICENSE

KNOWLEDGE OF ROADS & PRINCIPAL LOCATIONS IN THE COUNTY

MUST BE PHYSICALLY ABLE TO LIFT 50 LBS & OCCASIONALLY 100+ LBS

PHYSICALLY ABLE TO CLIMB IN/OUT OF TRENCHES & EQUIPMENT CAB'S

REASONABLE KNOWLEDGE OF GENERAL AGRICULTURAL PRACTICES

IF INTERESTED, PLEASE CONTACT THE DRAIN OFFICE: 29 N. HOWELL ST., HILLSDALE, MI 49242
PHONE 517.437.4181, TO FILL OUT AN EMPLOYMENT APPLICATION AND FURNISH A RESUME.

DRAIN OFFICE NEEDS TO RECEIVE APPLICATION: SEPTEMBER 29, 2017 AT 4:30PM