

Minutes

Wednesday, July 17, 2024

1. **Call to Order** - *Chair Carolan called the meeting to order at 1:04 p.m.*
2. **Roll Call**

Members Present:; *Namrata Carolan, Chair; Denese Belson, Vice-Chair; Samuel Fry; Peter Merritt; Michael Clark; Jack McLain*

Members Absent: *Troy Reehl, Secretary - Excused; Steve Lanius - Excused*

Public Present: *Nicolas Wheeler; Patrick Carolan; Michelle Caldwell; Kathleen Worsley; James Thomas; Harmony Fierke-Gmazel*
3. **Public Comment** - *None*
4. **Correspondences** - *None*
5. **Approval of Minutes** - *Motion by Clark to approve the May 15, 2024 minutes. Second by Belson. Approved unanimously.*
6. **Approval of Agenda** - *Motion by Clark to approve the July 17, 2024 agenda. Second by Merritt. Approved unanimously.*
7. **Public Hearings** - *No public hearings scheduled.*
8. **Unfinished Business** - *None*
9. **New Business**
 - a. **Farmland and Open Space Preservation Program Applications**
 - i. **Ransom Township - Bender (Section 13 T8S R2W 59.83 acres m/l)**

Program Type: **Farmland Development Rights Agreement** - *Motion by Fry to recommend approval of the application. Second by Clark. Approved unanimously.*
 - b. **2025 Budget Request** - *Motion by Clark to submit the same request as was approved for the 2024 budget year. Second by Merritt. Approved unanimously. After further discussion on the need for assistance in updating the County's Master Plan a motion was made by Fry to amend the request and to submit the following 2025 Hillsdale County Planning Commission budget request to the Budget Committee of the Hillsdale County Board of Commissioners:*

BUDGET REQUEST	PLANNING COMMISSION	2025
		BUDGET
GL NUMBER	DESCRIPTION	REQUEST
101-701.00-704.000	PERMANENT SALARIES	-
101-701.00-707.000	PER DIEM- PLANNING	1,350
101-701.00-715.000	FICA	80
101-701.00-716.000	MEDICARE	19
101-701.00-718.000	RETIREMENT	-
101-701.00-727.000	OFFICE SUPPLIES	50
101-701.00-729.000	POSTAGE	100
101-701.00-860.000	TRAVEL/MILEAGE	1,000
101-701.00-861.000	SEMINARS & EDUCATION	2,000
101-701.00-862.000	SPECIAL PROJECTS	15,000
101-701.00-900.000	ADVERTISING	500
TOTAL APPROPRIATIONS		\$20,099

Second by Merritt. Approved unanimously. An updated quote for services to update the County's Master Plan will be requested of Region 2 Planning Commission.

10. Any Other Business/On-going Business

- a. Continued discussion on update of Master Plan
 - i. Program: How to Update & Implement a Master Plan - 2:00 p.m. - *Motion by McLain to recess for the scheduled program. Second by Clark. Approved unanimously.*
- b. Review of members terms expiring at the end of 2024 - *Discussion on members terms expiring at the end 2024.*
 - Townships (Vacant) -*Chair Carolan will address the Township Representative position with the Hillsdale Chapter of the Michigan Townships Association.*
 - Education (Reehl) - *Troy Reehl will be asked to address the Education Representative position with the County's group of Superintendents.*

11. Public Comment - *James Thomas discussed various items of concern to him. He also encouraged the Planning Commission to sponsor the Citizen Planned program.*

12. Adjournment - *Motion to adjourn by McLain. Second by Fry. Approved unanimously to adjourn at 3:56 p.m.*

Namrata Carolan, Chair

Recorded by: Nicolas Wheeler, Equalization Director, County of Hillsdale