

The Regular Meeting of the Hillsdale County Board of Commissioners convened on September 8, 2020 at the Board of Commissioners Room, 33 McCollum Street, Suite 210, Hillsdale, Michigan.

Commissioner Wiley called the meeting to order at 9:00 a.m. Prayer and the Pledge of Allegiance to the United States of America by Commissioner Carolan.

<u>ROLL CALL:</u>	<u>DISTRICT</u>	<u>PRESENT:</u>	<u>ABSENT:</u>
	1	Ruth Brown	
	2	Julie Games	
	3	Mark Wiley	
	4	Bruce Caswell	
	5	Namrata Carolan	

AGENDA:

1. Call to Order
2. Prayer & Pledge by Commissioner Carolan
3. Public Comment
4. Consent Agenda:

Review & Correction/Approval of Regular Meeting Minutes of August 25, 2020
20-078: Payroll, Payables, Transfers - August 2020

5. Correspondence – Listed
6. Regular Agenda
7. Standing Order:

9:10 a.m. Ken Talsma, CPA, Principal at Anderson, Tackman & Company, PLC – 2019 Audit

9:45 a.m. Rebecca A. Burns, M.O.H., R.S. – Health Officer for Branch-Hillsdale-St. Joseph Community Health Agency – 2019 Annual Report - Lease Agreement on Building

8. Committee Reports:

A. HUMAN SERVICES – RUTH BROWN

B. PUBLIC SAFETY/JUDICIARY – NAMRATA CAROLAN

C. FACILITIES/TECH/ECON DEVELOPMENT – JULIE GAMES

D. FINANCE – BRUCE CASWELL

20-079: Authorize Chair to Sign Health Department Lease Agreement

20-080: Authorize Chair to Sign the MIDC FY21 Public Defender Administrator Services Contract

20-081: Authorize Chair to Sign FY21 Public Defender Legal Services Contract

20-082: Approval to Contract with Foulke Construction Company – Structural Analysis at Jail

E. CHAIRPERSON’S REPORT/MANAGEMENT & PERSONNEL – MARK WILEY

9. Public Comment
10. Additional Business
11. Adjournment

Present: Stephenie Kyser, Rebecca Burns, Stephanie Halleck.

Under Public Comment, Stephenie Kyser, County Treasurer informed the Board that the 2020 Tax Foreclosure Action will be held on-line on from September 25, 2020 at 9:00 a.m. through September 30, 2020 at 3:00 p.m.

9:04 a.m. Derek Ringman entered and addressed the Board regarding the need to add a Resolution to today's agenda. He stated that the Resolution is to publish a Public Hearing regarding COVID-19 monies given through the Community Development Block Grant (GDBG).

9:05 a.m. Ms. Halleck exited.

9:09 a.m. Mr. Ringman exited.

C/Brown moved to approve the Consent Agenda. Second by C/Carolan. Vote unanimous. CARRIED

Under Correspondence, C/Brown noted that the Hillsdale Conservation District is asking for donations to cover the cost of disposing the electronics that were collected earlier this summer.

C/Brown moved to give the Hillsdale Conservation District \$100.00 and to take the money from the Contractual Services Account. Second by C/Carolan. Vote unanimous. CARRIED

C/Games moved to approve the Regular Agenda with the following amendments: Adding Resolution 20-083 setting the Public Hearing regarding CDBG COVID-19 money and removing Ken Talsma from Standing Order. Second by C/Carolan. Vote unanimous. CARRIED

9:17 a.m. Rebecca Burns, Health Officer, Branch-Hillsdale-St. Joseph Community Health Department, reviewed the 2019 Annual Report with the Board.

9:56 a.m. Ms. Burns finished with her report.

C/Wiley requested that the Board address Resolution 20-079 regarding the Health Department Lease Agreement.

C/Caswell moved to approve Resolution 20-079: Authorizing the Chair to sign the Building Lease Agreement for 20 Care Drive, Hillsdale, Michigan between Branch-Hillsdale-St. Joseph Community Health Agency and Hillsdale County. Second by C/Brown. There was some discussion regarding the agreement that was presented.

9:58 a.m. Derek Ringman entered. He stated that he has the updated lease and that he would bring it up to the Board. C/Games moved to Table the Resolution. Second by C/Carolan. Vote unanimous. TABLED

10:14 a.m. Mr. Ringman and Ms. Burns exited to locate the proper agreement.

C/Brown gave an update on items under her committee.

10:20 a.m. Mr. Ringman and Ms. Burns re-entered.

C/Brown moved to remove Resolution 20-079 from the Table. Second by C/Games. Vote unanimous.

CARRIED

The Board reviewed the proper agreement and was satisfied. Vote on Resolution 20-079 unanimous.

CARRIED

10:25 a.m. Mr. Ringman and Ms. Burns exited.

C/Carolan gave an update on items under her committee.

C/Games gave an update on items under her committee. And she informed the Board that her and Mr. Holcomb are working on two policies, one regarding Grants and the other regarding the purchase of computer equipment. She stated that she hopes to bring them before the Board by the October 13, 2020 meeting.

C/Caswell moved to approve Resolution 20-080: Authorizing Commissioner Caswell to sign the Michigan Indigent Defense Commission Fiscal Year 2021 Public Defender Administrator Services Contract. Second by C/Brown. Vote unanimous.

CARRIED

C/Caswell moved to approve Resolution 20-081: Authorizing Commissioner Caswell to sign the Michigan Indigent Defense Commission Fiscal Year 2021 Public Defender Legal Services Contract. Second by C/Brown. Vote unanimous.

CARRIED

C/Caswell moved to approve Resolution 20-082: Contracting with Foulke Construction for a structural analysis of the Hillsdale County Jail not to exceed \$7,000.00. Second by C/Carolan. Vote unanimous.

CARRIED

C/Caswell moved to approve Resolution 20-083: Setting a Public Hearing for the purpose of receiving testimony and discussing CDBG CARES Allocation funding to be used strictly as reimbursement for the COVID-19 pandemic response as it relates to public health and public safety. Second by C/Brown. There was some discussion regarding where the hearing is to take place.

C/Games moved to amend the Resolution to state that the hearing will be held at the County Office Building, Conference Room, Room 210, 33 McCollum Street, Hillsdale, Michigan. Second by C/Caswell. Vote on amendment unanimous.

CARRIED

Vote on Resolution as amended unanimous.

CARRIED

C/Caswell gave an update on items under his committee.

C/Wiley gave an update on items of interest.

C/Games informed the Board that the hospital will be holding a drive-thru flu shot service at the Hillsdale County Fairgrounds for free.

11:14 a.m. adjournment by call of the Chair.

Mark E. Wiley, Chair
Board of Commissioners

Marney M. Kast,
County Clerk