

The Regular Meeting of the Hillsdale County Board of Commissioners convened on December 22, 2020 at the Board of Commissioners Room, 33 McCollum Street, Suite 210, Hillsdale, Michigan.

Commissioner Wiley called the meeting to order at 9:00 a.m. Prayer and the Pledge of Allegiance to the United States of America by Commissioner Caswell.

Please note that due to the increasing number of COVID-19 cases, this meeting was held via WebEx.

<u>ROLL CALL:</u>	<u>DISTRICT</u>	<u>PRESENT:</u>	<u>ABSENT:</u>
	1	Ruth Brown	
	2	Julie Games	
	3	Mark Wiley	
	4	Bruce Caswell	
	5	Namrata Carolan	

AGENDA:

1. Call to Order
2. Prayer & Pledge by Commissioner Caswell
3. Public Comment
4. Consent Agenda:

Review & Correction/Approval of Regular Meeting Minutes of December 8, 2020

20-121: Resolution Number Assigned to Authorizing Installment Purchase Contract for Courthouse HVAC System

20-122: Authorize Facilities Director to Sign the Courthouse HVAC Contract with Griffiths Mechanical Contracting, Inc.

20-123: Re-Appointments to Building & Electrical Inspector's Board of Appeals

20-124: Appointment to Planning Commission – Economic Development

20-125: Appointment to Veteran's Affairs Board

20-126: Appointment of Chief Administrative Officer

20-127: Payment to MGT of America

20-128: Continue Administrative Assistant – Planning Commission

20-129: Remainder of Payment to Spicer Group – Cambria Mill Pond

20-130: Continued Appointment to LifeWays Board

20-136: Retain Audit Firm of Anderson, Tackman and Company

20-137: Authorize Chair to Sign the Broadspire Agreement for a 2 Year Renewal

5. Correspondence – Listed
6. Regular Agenda
7. Standing Order:

9:10 a.m. Terry Vear, Executive Director Perennial Park Senior Center
Update on the Audit & Contract Renewal

8. Committee Reports:

A. FINANCE – BRUCE CASWELL

20-131: Transfer of Funds from the Delinquent Tax Revolving Funds to the General Fund

20-132: Deposit & Investment of County Funds for 2021

20-133: Amending Revenue & Expenditure – 2020 General Fund

20-134: Amending 2020 Special Revenue Fund Budgets

20-135: Authorize Chair to Sign Letter to County Treasurer Regarding Foreclosed Properties

B. HUMAN SERVICES – RUTH BROWN

C. PUBLIC SAFETY/JUDICIARY – NAMRATA CAROLAN

D. FACILITIES/TECH/ECON DEVELOPMENT – JULIE GAMES

20-138: Hillsdale County Ambulance Assn. Millage Distribution for 2021

20-139: IT Equipment Purchasing Policy

E. CHAIRPERSON'S REPORT/MANAGEMENT & PERSONNEL – MARK WILEY

20-140: Authorize Chair to Sign MERS Defined Contribution Plan

20-141: Authorize Chair to Sign MERS Uniform 457 Supplemental Retirement Program Resolution

20-142: Authorize Chair to Sign the Agreement between the County of Hillsdale & the Senior Services Center

20-143: Collective Bargaining Addendum Agreement – HCSO Deputies

20-144: Collective Bargaining Addendum Agreement – HCSO Supervisors

20-145: Authorize Chair to Sign Agreement between the County of Hillsdale, POLC and Wes Ludeker

9. Public Comment
10. Additional Business
11. Adjournment

Present via WebEx, Derek Ringman, Brent Leininger, Stephenie Kyser, Kathy Schmitt, Terry Vear, Wendy Crawford and several others from the public. Present in person were Brad Benzing, Doug Ingles and Mr. Lashaway.

Under Public Comment, Doug Ingles expressed concern over the appointment to LifeWays and the appointment of the Chief Administrative Officer.

Mr. Lashaway agreed with Mr. Ingles.

C/Brown moved to approve the Consent Agenda with the Removal of Resolution 20-124 placing it under Public Safety, 20-126 placing it under Human Services, 20-136 placing it under Finance and 20-137 placing it under Chairperson's Report. Second by C/Carolan. Roll Call Vote: C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes, C/Games – Yes. Vote: 5-Yes, 0-No. CARRIED

C/Brown moved to approve the Regular Agenda with the addition of Resolutions 20-146, 20-147 and 20-148. Resolutions 20-146 and 20-148 will be placed under the Chairperson's Report and 20-147 under Finance. Second by C/Carolan. Roll Call Vote: C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes, C/Games – Yes, C/Wiley – Yes. Vote: 5-Yes, 0-No. CARRIED

9:19 a.m. Terry Vear and Wendy Crawford, Senior Services Center, reviewed their Year End Financial Statement with the Board.

9:50 a.m. Mr. Ingles exited and re-entered several times throughout the meeting.

9:51 a.m. Mr. Lashaway exited.

9:53 a.m. Mr. Lashaway re-entered.

C/Wiley moved to approve Resolution 20-142: Authorizing the Chair to sign the Agreement between the County of Hillsdale and the Hillsdale County Senior Services Center. Second by C/Games. Roll Call Vote: C/Carolan – Yes, C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes. Vote: 5-Yes, 0-No. CARRIED

10:00 a.m. Mr. Lashaway exited.

C/Caswell moved to approve Resolution 20-131: Transfer of \$629,130.00 from the Delinquent Tax Revolving Fund to the General Fund. Second by C/Brown. Roll Call Vote: C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes. Vote: 5-Yes, 0-No. CARRIED

C/Caswell moved to approve Resolution 20-132: Resolution providing for the deposit and investment of county funds for 2021. Second by C/Brown. Roll Call Vote: C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes. Vote: 5-Yes, 0-No. CARRIED

C/Caswell moved to approve Resolution 20-133: Amending the Expenditure and Revenue sides of the 2020 General Fund Budget. Second by C/Carolan. Roll Call Vote: C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes, C/Games – Yes. Vote: 5-Yes, 0-No. CARRIED

C/Caswell moved to approve Resolution 20-134: Amending the 2020 Special Revenue Fund Budgets. Second by C/Carolan. Roll Call Vote: C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes, C/Games – Yes, C/Wiley – Yes. Vote: 5-Yes, 0-No. CARRIED

C/Caswell moved to approve Resolution 20-135: Authorizing the Chair to sign the letter to the County Treasurer regarding the balance of funds from the sale of foreclosed properties. Second by C/Games. Roll Call Vote: C/Carolan – Yes, C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes. Vote: 5-Yes, 0-No. CARRIED

C/Caswell moved to approve Resolution 20-136: Retaining the firm of Anderson, Tackman & Company, PLC of Kincheloe, Michigan for auditing services for fiscal years 2020, 2021 and 2022. Second by C/Carolan. There was some discussion. Roll Call Vote: C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes. Vote: 5-Yes, 0-No. CARRIED

C/Caswell moved to approve Resolution 20-147: Increases/Decreases in the amount of \$20,000.00 to the Expenditure Side of the 2021 approved General Fund Budget. Second by C/Carolan. There was some discussion regarding where this money will go.

C/Caswell moved to amend the Resolution to reflect that the \$20,000.00 will be placed into the 2021 Contingency Fund. Second by C/Carolan. Roll Call Vote on the amendment: C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes. Vote: 5-Yes, 0-No. CARRIED

Roll Call Vote on Resolution as amended: C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes, C/Games – Yes. Vote: 5-Yes, 0-No. CARRIED

C/Brown moved to approve Resolution 20-126: The appointment of Derek Ringman as the Chief Financial Officer from January 1, 2021 through December 31, 2021. Support by C/Games. There was a lengthy discussion regarding this Resolution. Roll Call Vote: C/Caswell – Yes, C/Carolan – No, C/Brown – Yes, C/Games – Yes, C/Wiley – Yes. Vote: 4-Yes, 1-No. CARRIED

C/Brown congratulated Clerk Kast on receiving the Clerk of the Year award from her association.

C/Carolan moved to approve Resolution 20-124: Re-appointment to the Hillsdale County Planning Commission. Second by C/Games. There was some discussion. Roll Call Vote: C/Carolan – Yes, C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes. Vote: 5-Yes, 0-No. CARRIED

C/Carolan gave an update on items under her committee.

C/Games moved to approve Resolution 20-138: Concurring with the formula recommendation from the Ambulance Association dated October 27, 2020. Second by C/Carolan. C/Caswell moved to amend the Resolution to change Reading Emergency Units portion to \$685,609.99 and put in a sixth line for Psych Millage Transfers and placing \$36,084.73 of the millage dollars for that purpose. Motion dies for a lack of a second. Roll Call Vote: C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell – No, C/Carolan – Yes. Vote: 4-Yes, 1-No. CARRIED

C/Games moved to approve Resolution 20-139: Technology Purchase Policy. Second by C/Carolan. Roll Call Vote: C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes. Vote: 5-Yes, 0-No. CARRIED

C/Wiley addressed the Board regarding whether or not they should extend the screeners until January 31, 2021. He informed the Board that the owner cannot do a one day notice but would agree to a 30 day extension. There was much discussion.

C/Games moved to allow the extension of the contract with ADA Security until January 31, 2021 with the funds to be taken from the Contingency Fund. Second by C/Brown. There was a lengthy discussion. Roll Call Vote: C/Wiley – Yes, C/Caswell – No, C/Carolan – No, C/Brown – Yes, C/Games – Yes. Vote: 3-Yes, 2-No. CARRIED

C/Wiley asked if there were any objections on keeping the doors locked until January 11, 2021. There were no objections. He also informed the Board and all who were present that the Organizational Meeting will be on January 4, 2021 and open to the public.

C/Wiley moved to approve Resolution 20-140: Authorizing the Chair to sign the Resolution Adopting the MERS Defined Contribution Plan and the MERS Defined Contribution Plan Adoption Agreement. Second by C/Carolan. Roll Call Vote: C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes, C/Games – Yes, C/Wiley - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Wiley moved to approve Resolution 20-141: Authorizing the Chair to sign the MERS Uniform 457 Supplemental Retirement Program Resolution. Second by C/Carolan. Roll Call Vote: C/Carolan – Yes, C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Wiley moved to approve Resolution 20-143: Approval of the Union Contract between Hillsdale County Board of Commissioners the Hillsdale County Sheriff and the Police Officers Labor Council (Deputies). Second by C/Carolan. Roll Call Vote: C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Carolan - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Wiley moved to approve Resolution 20-144: Approval of the Union Contract between the Hillsdale County Board of Commissioners, the Hillsdale County Sheriff and the Police Officers Labor Council (Supervisors). Second by C/Carolan. Roll Call Vote: C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes, C/Brown - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Wiley moved to approve Resolution 20-145: Authorize the Chair to sign the agreement between the County of Hillsdale, Hillsdale County Sheriff, Police Officers Labor Council and Wes Ludeker. Second by C/Carolan. Roll Call Vote: C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes, C/Games - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Wiley moved to approve Resolution 20-137: A two year renewal contract with Broadspire Services, Inc. for workman's compensation services. Second by C/Carolan. There was much discussion. Roll Call Vote: C/Caswell – Yes, C/Carolan – Yes, C/Brown – Yes, C/Games – Yes, C/Wiley - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Wiley moved to approve Resolution 20-146: Appointment to the Hillsdale County Planning Commission. Second by C/Games. There was some discussion. Roll Call Vote: C/Carolan – Yes, C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Wiley moved to approve Resolution 20-148: Authorizing the Chair to sign the Elements of Memorandum of Understanding between Lenawee and Hillsdale Counties (Medical Examiner). Second by C/Carolan. Roll Call Vote: C/Brown – Yes, C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Carolan - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Wiley stated that Judge Bianchi has been in contact with Mr. Scott Smith and Mr. Roderick Dunham regarding two of the Probate Legal Services Contracts and is looking for approval to sign those contracts.

C/Brown moved to allow the Chair to sign the Probate Legal Services Contracts with G. Scott Smith and Roderick R. Dunham. Second by C/Games. Roll Call Vote: C/Games – Yes, C/Wiley – Yes, C/Caswell – Yes, C/Carolan – Yes, C/Brown - Yes. Vote: 5-Yes, 0-No. CARRIED

C/Wiley gave an update on items of interest.

12:15 p.m. Mr. Ingles exited.

12:17 p.m. Mr. Ingles re-entered.

Under Public Comment, Stephenie Kyser, Hillsdale County Treasurer, informed the Board that the loan is all set and we are ready to start the HAVC project at the Courthouse.

Kathy Schmitt, Commissioner Elect, thanked the outgoing Commissioners for their service.

Under Additional Business, all of the Commissioners thanked each other along with the Elected and Appointed Department Heads and the employees of the county for all their hard work this year.

12:34 p.m. adjournment by call of the Chair.

Mark E. Wiley, Chair
Board of Commissioners

Marney M. Kast,
County Clerk