

# CAMDEN TOWNSHIP LAND DIVISION APPLICATION

Approval of a division of land is required before it is sold, when the new parcel is less than 40 acres and not just a property line adjustment (§102 e&f).

This form is designed to comply with §108 and §109 of the Michigan Land Division Act, formally the Subdivision Control Act, PA 288 of 1967, as amended (particularly PA 591 of 1996 and PA 87 of 1997, MCL 560 et seq.)

**Approval of a division is not a determination that the resulting parcels comply with other ordinances or regulations.**

The application is complete only if all questions are answered and all attachments are included.

=====

1. LOCATION of parent parcel to be split: Address: \_\_\_\_\_

Parent parcel number: 30-14- \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - 4

Please attach the Legal description of Parent Parcel

=====

2. PROPERTY OWNER Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_

=====

3. PROPOSAL: division(s) to include the following:

A. Number of new Parcels \_\_\_\_\_

B. Intended use (i.e. residential, commercial, etc.) \_\_\_\_\_

C. Each proposed parcel has a depth to width ratio of not greater than 4 : 1.

D. Each parcel has a width of N/A (not less than required by ordinance).

E. Each parcel has an area of N/A (not less than required by ordinance).

F. The division of the parcel provides access to an existing public road by: (check one)

\_\_\_\_\_ Each new division has frontage on an existing public road. Road name \_\_\_\_\_

\_\_\_\_\_ A new public road, proposed name: \_\_\_\_\_

\_\_\_\_\_ A new private road or easement, proposed road name: \_\_\_\_\_

4. Future Divisions: \_\_\_\_\_ Please indicate the number of future divisions being transferred to each new parcel.

Note: see section 108(2) of the statute. Make sure your deed includes both statements as required in 1009 (3 & 4) of the Statute

5. Development site limits (Check each which represents a condition existing on the parent parcel)

\_\_\_\_\_ Waterfront property (river, lake, pond, etc)

\_\_\_\_\_ Includes wetlands

\_\_\_\_\_ Includes a beach

\_\_\_\_\_ Is on muck soils or soils known to have severe limitations for on site sewage system

6. IMPROVEMENTS: Describe any existing improvements (buildings, well, septic, etc, which are on parent parcel)

\_\_\_\_\_

**7. ATTACHMENTS** - all attachments **MUST** be included prior to processing the application.

- (A.) A scaled drawing for the proposed division(s) of the parent parcel showing:
  - (1) **boundaries** and any divisions made after this date.
  - (2) dimensions of the proposed divisions
  - (3) existing and proposed road/easement right-of-way (s)
  - (4) easements for public utilities from each parcel that is a development site to existing public utility facilities
  - (5) any existing improvements (buildings, wells, septic system, driveways, etc), and
  - (6) any of the features checked in question number 5
- (B.) A **certificate from the County Treasurer** that complies with the requirement of PA 23 of 2019, establishing all property taxes and special assessments due on the parcel or tract subject to the proposed division have been paid for 5 years preceding the date of the application.
- (C.) Legal description of each proposed new parcel.
- (D.) Legal description of any proposed new road(s) or easement(s).
- (E.) A copy of any reserved division rights (sec. 109 (2) of the act) in the parent parcel.
- (F.) Applicable fees: a fee of \$25.00 per resulting parcel (including parcels retained by property owner).  
**Make check payable to Joyce McCallister.** Amount \$ \_\_\_\_\_

**8. ACKNOWLEDGMENT** The undersigned acknowledges that any approval of the within application is not a determination that the resulting parcels comply with other applicable ordinances, rules or regulations which may control the use or development of the parcels. Finally even if this division is approved, I understand ordinances, laws and regulations are subject to change and that any approved parcel division is subject to such changes that may occur before the recording of the division or the development of the parcels.

OWNER/AGENT SIGNATURE \_\_\_\_\_ DATE: \_\_\_\_\_

Note: if agent, authorization letter must be attached.

**NOTE: You must answer all questions and include all Attachments or this will be returned to you. Bring or Mail to:**

**Joyce McCallister  
6560 E. Burt Rd.  
Waldron, MI 49288  
Phone # 517-567-4304**

---

***For office use only***

Total Fee: \_\_\_\_\_ Check#: \_\_\_\_\_ Date received: \_\_\_\_\_

Zoning District: \_\_\_\_\_

No. of Divisions: \_\_\_\_\_

\_\_\_\_\_  
Assessor Signature Date Approved Date Denied

If denied, list reasons for denial: \_\_\_\_\_  
Attach more sheets if necessary

Form Revised September 19, 2019

---

Public Act 87 of 1997 §(2) further states: The municipality or county approving a proposed division resulting in a parcel less than 1 acre in size and its officers and employees are not liable if a building permit is not issued for the parcel for the reasons set forth in this section. A notice of approval of a division resulting in a parcel of less than 1 acre in size shall include a statement to this effect.

---