

# Minutes

Monday, July 19, 2021

1. **Call to Order** - *Chair Carolan called the meeting to order at 1:20 p.m.*
2. **Roll Call**

**Members Present:** *Namrata Carolan, Chair; Aaron Ritter, Vice-Chair; Doug Ingles; Andy Welden; Susan Smith*

**Members Absent:** *Jack McLain, Secretary; Troy Reehl*
3. **Approval of Minutes** - *Motion by Smith to approve the May 17, 2021 minutes. Second by Ingles. Approved unanimously.*
4. **Approval of Agenda** - *Motion by Welden to approve the July 19, 2021 agenda with the addition of the Resolution pertaining to item 8.b. Second by Smith. Approved unanimously.*
5. **Public Comment** - *No public comment.*
6. **Public Hearings** - *No public hearings scheduled.*
7. **Unfinished Business** - *No unfinished business listed.*
8. **New Business**
  - a. **Farmland and Open Space Preservation Program Applications**
    - i. **Woodbridge Township Enrollment – Nathan & Barbara Steury (Section 6 T8S R3W 17 acres m/l)**

Program Type: Farmland Development Rights Agreement - *Motion by Welden to recommend approval of the application. Second by Ingles. Approved unanimously.*
    - ii. **Camden Township Enrollment – Nathan & Ida (Graber) Steury (Section 13 T8S R4W 80 acres m/l)**

Program Type: Farmland Development Rights Agreement - *Motion by Welden to recommend approval of the application. Second by Smith. Approved unanimously.*
  - b. **[Hillsdale County Recreation Plan](#) Request** - *The following resolution was presented for approval:*

## HILLSDALE COUNTY PLANNING COMMISSION

**Resolution to include the “Hillsdale County Recreation Plan 2021-2025” as an addendum to the “Hillsdale County Master Land Use Plan”**

## Resolution 2021-001

July 19, 2021

**WHEREAS**, the Hillsdale County Park Trustees has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five year period covering the years 2021-2025, and

**WHEREAS**, the Hillsdale County Recreation Plan was adopted by the Hillsdale County Park Trustees following a public hearing held on June 9, 2021, and

**WHEREAS**, the Hillsdale County Board of Commissioners adopted the Hillsdale County Recreation Plan by resolution 21-068 on June 22, 2021, and

**WHEREAS**, a request has been made to the Hillsdale County Planning Commission to include the adopted Hillsdale County Recreation Plan as part of the Hillsdale County Master Land Use Plan.

**NOW, THEREFORE BE IT RESOLVED** that as part of the current updating to the Hillsdale County Master Land Use Plan, the Hillsdale County Planning Commission shall include the 'Hillsdale County Recreation Plan 2021-2025' as an addendum to the Hillsdale County Master Land Use Plan.

*Motion by Ingles to approve Hillsdale County Planning Commission Resolution 2021-001.  
Second by Ritter. Roll Call Vote: Carolan-Yes, Ritter-Yes, Ingles-Yes, Smith-Yes, Welden-Yes.  
Approved 5-Yes 0-No 2-Absent.*

- c. 2022 Budget Request - *Motion by Welden to submit the following 2022 Hillsdale County Planning Commission budget request to the Finance Committee of the Hillsdale County Board of Commissioners:*

		2022
		BUDGET
GL NUMBER	DESCRIPTION	REQUEST
Dept 721 - PLANNING COMMISSION		
101.00-721-704.000	PERMANENT SALARIES	-
101.00-721-707.000	PER DIEM-PLANNING	1,350
101.00-721-715.000	FICA	84
101.00-721-716.000	MEDICARE	20
101.00-721-718.000	RETIREMENT	-
101.00-721-727.000	OFFICE SUPPLIES	50
101.00-721-729.000	POSTAGE	100
101.00-721-860.000	TRAVEL/MILEAGE	500
101.00-721-861.000	SEMINARS & EDUCATION	6,000
101.00-721-862.000	SPECIAL PROJECTS	1,300
101.00-721-900.000	ADVERTISING	250
Totals for dept 721 - PLANNING COMMISSION		9,654

*Second by Smith. Approved unanimously.*

9. **Any Other Business/On-going Business** - *Motion by Ritter to table items 9.a, 9.b & 9.c until the September meeting. Second by Welden. Approved unanimously.*

- a. Continued discussion on update of Master Plan
- b. Review of members terms expiring in 2021
- c. Discussion on changing the time of future meetings

**10. Public Comment** - *No public comment.*

**11. Communications** - *No communications.*

**12. Adjournment** - *Motion to adjourn by Smith. Second by Welden. Approved unanimously to adjourn at 1:40 p.m.*

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*Namrata Carolan, Chair*

*Recorded by: Nicolas Wheeler, Equalization Director, County of Hillsdale*

*Approved September 20, 2021*