

Minutes

Monday, September 19, 2022

1. **Call to Order** - *Vice-Chair Carolan called the meeting to order at 1:00 p.m.*
2. **Roll Call**

Members Present: *Namrata Carolan, Vice-Chair; Jack McLain, Secretary; Michael Clark; Doug Ingles; Annette Scoville; Susan Smith*

Members Absent: *Aaron Ritter, Chair-Excused; Troy Reehl-Excused; Andy Welden*
3. **Approval of Minutes** - *Motion by Scoville to approve the May 16, 2022 minutes. Second by McLain. Approved unanimously.*
4. **Approval of Agenda** - *Motion by Clark to approve the September 19, 2022 agenda. Second by McLain. Approved unanimously.*
5. **Public Comment** - *No public comment.*
6. **Public Hearings** - *No public hearings scheduled.*
7. **Unfinished Business** - *No unfinished business listed.*
8. **New Business**
 - a. **Farmland and Open Space Preservation Program Applications**
 - i. **Camden Township – Graber (Section 5 T9S R4W 60 acres m/l)**

Program Type: Farmland Development Rights Agreement - *Motion by McLain to recommend approval of the application with a notation of the acreage difference between the total on the application and the total of all three parcels. Second by Clark. Approved unanimously.*
 - ii. **Camden Township – Eicher (Section 29 T8S R4W 40 acres m/l)**

Program Type: Farmland Development Rights Agreement - *Motion by McLain to recommend approval of the application with a notation of the omission of the date received by the Clerk. Second by Clark. Approved unanimously.*
 - b. **2023 Budget Request** - *Motion by McLain to submit the following 2023 Hillsdale County Planning Commission budget request to the Budget Committee of the Hillsdale County Board of Commissioners:*

		2023
		BUDGET
GL NUMBER	DESCRIPTION	REQUEST
Dept 701.00 - PLANNING COMMISSION		
101-701.00-704.000	PERMANENT SALARIES	-
101-701.00-707.000	PER DIEM- PLANNING	1350
101-701.00-715.000	FICA	84
101-701.00-716.000	MEDICARE	20
101-701.00-718.000	RETIREMENT	-
101-701.00-727.000	OFFICE SUPPLIES	50
101-701.00-729.000	POSTAGE	100
101-701.00-810.000	MEMBERSHIPS & DUES	-
101-701.00-860.000	TRAVEL/MILEAGE	500
101-701.00-861.000	SEMINARS & EDUCATION	1,000
101-701.00-862.000	SPECIAL PROJECTS	1,300
101-701.00-900.000	ADVERTISING	250
101-701.00-901.000	PRINTING & BINDING	-
101-701.00-956.000	MISCELLANEOUS EXPENSE	0
Totals for dept 701.00 - PLANNING COMMISSION		4,654

Second by Ingles. Approved unanimously.

9. Any Other Business/On-going Business

- a. Continued discussion on update of Master Plan (Including Land Use Map) & discuss options for professional assistance - There was discussion on the process for updating the plan and the need for professional assistance. A motion was made by Commissioner McLain to amend the budget request to include an expense for professional assistance in updating the master plan. The motion was second by Commissioner Clark. The motion failed 4 to 2. There was further discussion on the lack of an estimate of the amount of expenses necessary for professional assistance in the previous motion. A motion was made by Commissioner McLain to amend the budget request to include an expense for professional assistance in updating the master plan not to exceed \$30,000. The motion was second by Commissioner Clark. The motion failed 4 to 2.*
- b. Review of members terms expiring at the end of 2022 - No Discussion*

10. Public Comment - No public comment

11. Communications

- a. Notice of Approval of the Rollin Township Master Plan Update for 2022 - Received and placed on file.*

12. Adjournment - Motion to adjourn by Ingles. Second by McLain. Approved unanimously to adjourn at 1:55 p.m.

Jack McLain, Secretary

Recorded by: Nicolas Wheeler, Equalization Director, County of Hillsdale